

## Town Board Meeting 4/17/11

Brad Rettler called the meeting to order at 4:32 PM.

Pledge of Allegiance was said.

Brad advised that due to the break-in at the town hall all the locks were changed and the board members received their new keys.

An overview was given to the newly elected board members on what their duties entail. It was advised to go the classes that are offered by the state. Kellie gave Cory information on the clerk duties while Joan updated Jodi on the treasurer's duties.

Brad advised, for unity among all on the board, that we should be using electronic vouchers. Brad will send it out to all so they can forward to clerk on time.

It was discussed that all reoccurring bills should be paid on time to avoid late payments and may be easier to setup We Energies on auto pay.

Brad has contracted with Godaddy.com to host our new town website. Brad will be putting it together with Cory monitoring and updating it as needed. The cost is \$225 for two years which is less than the current website. The prior Chairman needs to do some paperwork on his end to get the website to us. This can take anywhere from 3-30 days from when the paperwork is done.

At this time there is no town hall rental person. Discussion was held amongst board members if anyone wanted to take it on. Discussion was also held on raising rental fees as well as pay for person who rents out the hall. Kellie made a motion to increase town hall/shelter rental to \$65 for resident and \$115 for non-resident. Joan seconded the motion, 3 ayes and motion carried.

Kellie made motion to have Michelle Rettler be the contact person for the rental of town hall/shelter. This pays \$25 per rental. Joan seconded, 3 ayes, motion carried.

Kellie made a motion that the town hall be cleaned the first and third week of the month, toward the end of the week. Cost to clean would be \$10 per hour with Becky VandeHey as primary cleaning person and Michelle Rettler as backup. Joan seconded the motion. 3 ayes and motion carried.

Brad made a motion to have Joan Coenen do park maintenance. Pay is \$10/hr. This includes all maintenance including lawn mower upkeep. Kellie seconded the motion. Joan recused herself. 2 ayes motion carried.

Insurance renewal was discussed. The insurance has not been shopped in many years. Joan motioned that Town Clerk, Cory Swedberg explore the towns renewal options. Kellie seconded the motion, 3 ayes, motion carried.

Discussion was held as to which Supervisor would like to be on the fire board. Joan motioned to appoint Kellie to the fire board. Brad seconded the motion, 3 ayes, motion carried.

Culvert permit process was discussed. The board is looking to change the pay scale. Brad made a motion that all culvert permits must come with an \$85 check payable to the Town of Vandebroek. The person issuing the permit would be reimbursed \$25 for doing this job. Kellie seconded the motion, 3 ayes, motion carried.

Kellie made a motion to adjourn. Joan seconded the motion 3 ayes. Motion carried.

Adjourned at 6:40